

POLICE SPECIALIST

Class Definition

Under general supervision, performs specialized police and/or law enforcement investigation work and performs law enforcement duties in the protection of life and property.

Distinguishing characteristics

Police Specialist is the advanced working level class in the Police series. Incumbents perform specialized police work including, but not limited to, training, investigations, tactical problems, community work and motorcycle duty. Work assignments are received from a superior officer and performed independently with little supervision, but reviewed periodically with respect to accepted standards. Appointment to this class is by assignment only. While assigned, incumbents retain permanent status as a Police Officer. Police Specialist is distinguished from Police Officer in that incumbents of the latter perform routine law enforcement work. It is distinguished from Police Sergeant in that incumbents of the latter have ongoing supervisory responsibility.

Typical Tasks

This list is neither inclusive nor exclusive. Consequently, this information may not reflect Essential Functions for this class.)

Conducts crime scene investigations; identifies, collects, and analyzes evidence in assigned cases.

Interviews witnesses and victims; interrogates suspects; develops informants.

Investigates, arrests, and prosecutes narcotic offenders; may work in an undercover capacity.

Collects, compiles, and distributes intelligence information and evidence about criminal activity for use by Police Department personnel.

Operates motorcycle to perform basic police tasks; enforces traffic laws in a designated. sector.

Investigates traffic accidents and traffic related matters; assists with crowd control.

Orients, trains, and evaluates new police officers/recruits.

Prepares comprehensive reports; drafts and executes warrants of arrest and search warrants.

Knowledge, Abilities, and Skills

Knowledge of modern methods and practices of criminal investigation and identification.

Knowledge of municipal police rules and regulations.

Knowledge of the major streets, areas, and buildings in Fresno.

Knowledge of criminal law, particularly apprehension, arrest, and prosecution of persons.

Some knowledge of the basic techniques of chemical and biological analysis and basic ballistics.

Ability to obtain information through interview, interrogation, and observation.

Ability to deal courteously but firmly with the public and to establish and maintain effective working relationships.

Ability to testify in court.

Ability to understand and carry out difficult oral and written directions.

Ability to prepare clear and comprehensive reports.

Ability to find and preserve evidence and to testify on findings.

Ability to initiate and carry out independent action necessary to the successful completion of a case.

Skill in the use of firearms.

Minimum Qualifications

Three years of continuous service as a sworn peace officer in the Fresno Police Department; or two years of continuous service as a sworn peace officer in the Fresno Police Department and completion of 30 units in a law enforcement related field.

Necessary Special Requirements

Possession of a valid California Driver's License is required and must be maintained during the entire term of employment in the job class.

APPROVED: _____
Director

DATE: _____